

## Electrical Workers Qualified and Unqualified

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### Handout

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#### Electrical Safety Do's Checklist

##### Do *Qualified* Workers:

- ☐ Know how to distinguish exposed live parts from other parts of equipment?
- ☐ Know the safety-related work practices for working on or near exposed live parts?
- ☐ Have skills to determine the voltage of exposed electrical parts?
- ☐ Use insulating and shield materials as well as insulated tools?

##### Do *Unqualified* Workers:

- ☐ Understand the risks of energized equipment?
- ☐ Know what tasks can be done only by qualified workers?
- ☐ Know how to protect themselves and others when they work around electricity?
- ☐ Always respect warning signs and barriers designed to protect them from live parts?

##### Do *All* Workers:

- ☐ Inspect electrical tools before each use?
- ☐ Report any electrical tool, equipment, or wire problems immediately?
- ☐ Remove from service any equipment with frayed wires or other signs of damage?
- ☐ Read and follow manufacturer's instructions for electrical equipment?
- ☐ Match plugs and outlets (e.g., 3-pronged plugs go in 3-pronged outlets only)?
- ☐ Always use waterproof cords outdoors?
- ☐ Remember not to carry portable power equipment by the cord or unplug it by pulling on the cord?
- ☐ Always make sure their hands are dry before operating electrical tools or equipment?